



PARISH COUNCIL  
**Kempsey**

Mrs S Baxter  
Clerk and Financial Officer  
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Parish Office  
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Main Road  
Kempsey  
Worcester WR5 3LQ

Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING  
ON MONDAY 8 APRIL 2024 AT 7.30PM  
AT KEMPSEY COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman during Public Question Time. Members of the public may not take part in the Parish Council meeting.

*S BAXTER*  
Clerk & Responsible Financial Officer  
3 April 2024

## **AGENDA**

1. Councillor vacancy - To appoint one vacancy by co-option (vote by paper ballot)
2. Apologies: To receive apologies for absence and approve reason for absence
3. Declarations of Interest
  1. Register of Interests: Councillors are reminded of the need to update their register of interest.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

4. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) - written requests to be submitted to the Clerk prior to the meeting.

The meeting will be adjourned for up to 30 minutes for Public Question Time  
The length of time any person can speak during Public Question Time shall be restricted up to 3 minutes, or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:  
raise new issues, request an update on a previously raised matter or offer new information on an existing issue.  
Members of the public may not take part in the Parish Council meeting itself.  
Notes will be appended to the minutes.  
***Under General Data Protection Regulations please note your consent is requested for your name and address to be recorded/noted in the Public Question Time notes/comments.***

### **County Councillor and District Councillors reports**

4. Minutes: To consider the adoption of the minutes of the Parish Council meeting held on 11.03.2024

5. Correspondence for Information: - Under General Data Protection Regulations names of Identifiable subject/matter withheld
  1. Email dated 18.03.2024 - Speeding vehicles in Kerswell Green
  2. Email dated 19.03.2024 - Speed of vehicles travelling down Church Street
  3. Midway Surveying Ltd - Proposed Electricity Supply Alterations - Greens Farm, Kerswell Green
  4. Midway Surveying Ltd - Proposed Electricity Supply Alterations - The Elms, Stonehall Common
  5. Midway Surveying Ltd – Proposed Electricity Supply Alterations - Stonehall Cottage, Stonehall Common
  6. Email complaint – overgrown brambles Kempsey/Stonehall Common
  
6. Finance
  1. To authorize payment of accounts as per schedule
  2. Proposal to declare losses of £125.00 relating to unpaid invoices (INV 404 and INV 413) for hire of the Youth Centre for financial year 2023/24
  3. Monthly Bank Reconciliation Statement - For Information Only.
  4. Capital Budget - For Information Only
  
7. Committee Report Updates and Proposals: -
  1. Finance & General Purposes Committee: Cllr Waller
    - a. Proposal to cancel the former lease with Kempsey Lawn Tennis Club and to authorise the Clerk to sign documents relating to the cancellation of the above lease.
    - b. Proposal to cancel the existing lease with Kempsey Cricket Club and to authorise the Clerk to sign documents relating to the cancellation of the above lease.
    - c. Proposal to authorise the Clerk to sign the 3x Wayleaves requested by Midway Surveying Limited as indicated in correspondence.
    - d. Proposal to authorise the Clerk to engage a firm of accountants to assist with the preparation of the 2023/2024 Parish Council accounts up to a limit of £1000 (ex VAT) of accountant's fees.
  2. Environment & Recreation: Cllr Charnock
    - a. Proposal to carry out urgent repairs to the timber bridge located at the Rocky
    - b. Proposal to refurbish and unify the noticeboards in the Parish, including the outlying areas, with the Lengthsman to service them by placing generic notices, the monthly Parish Council agenda and information from partner groups on them on a regular basis.
    - c. Proposal to purchase 50 weatherproof, pre-drilled signs branded with the KPC logo to place around the Parish to protect the daffodils and verges.
    - d. Bus shelter update (Cllr Stevens and Cllr Charnock)
      - Working Party: MRWP Update: Cllr Clamp.
  3. Community Centres: Cllr Stevens
  4. Infrastructure Committee: Cllr Waller
  5. Commons and Hams: Cllr Cooke
  6. Planning Committee: Cllr Gardener
  
8. Chairman's Report: Cllr Waller
  - Community Builder update
  - Garage Sale request
  - Annual Parish Meeting
  - Annual Parish Council report
  - CALC Training
  
9. Proposal regarding the HMK portrait ordered from HMG/Cubiquity to either retain it for KPC use or donate it to St. Mary's Church, Kempsey.

Under The Public Bodies (Admission to Meeting(s)) Act 1960 to consider excluding the public and press from discussions only in respect of agenda items 10. and 11. as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

10. Proposal to authorise the Clerk to sign the Service Agreement for the Lengthsman's services for the financial year 2024/25.
11. Update on the Freedom of Information request – Ecological matters – Common land, Pixham Ferry Lane.
12. **Date of next meeting: Monday 13 May 2024 at 7.30pm at Kempsey Community Centre**