



PARISH COUNCIL  
**Kempsey**

Mrs S Baxter  
Clerk and Financial Officer  
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Parish Office  
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Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING  
ON MONDAY 13 NOVEMBER 2023 AT 7.30PM AT KEMPSEY COMMUNITY CENTRE**  
where the business set out in the agenda below will be transacted.

Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman during Public Question Time. Members of the public may not take part in the Parish Council meeting.

*S BAXTER*  
Clerk & Responsible Financial Officer  
8 November 2023

## **AGENDA**

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
  1. Register of Interests: Councillors are reminded of the need to update their register of interest.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the Clerk prior to the meeting.

The meeting will be adjourned for up to 30 minutes for Public Question Time  
The length of time any person can speak during Public Question Time shall be restricted up to 3 minutes, or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:  
raise new issues, request an update on a previously raised matter or offer new information on an existing issue.  
Members of the public may not take part in the Parish Council meeting itself.  
Notes will be appended to the minutes.  
***Under General Data Protection Regulations please note your consent is requested for your name and address to be recorded/noted in the Public Question Time notes/comments.***

**Update report from  
County Councillor Martin Allen  
District Councillors David Harrison and John Michael**

4. Minutes: To consider the adoption of the minutes of the Parish Council meeting held on 9.10.2023
5. Correspondence for Information: - Under General Data Protection Regulations names of Identifiable subject/matter withheld.
  1. Parishioner Letter Addressed to The Secretary - Edward Elgar - Information
  2. Parishioner update - Developments with Saxon Meadows Orchard
  3. Resignation Ann Smith from the Churchland's Trust Committee
  4. Kempsey CIC Safer Roads Grant Application Form 2023-2024
  5. Local Flood Risk Management Strategy Update the Flood Risk Management Team – Responses by Friday 24 November 2023.
  6. Resignation of Cllr Shalini Bristow and acknowledgement
6. Committee Appointments
  1. Following the resignation of Cllr Bristow, at least one councillor is requested to join Community Centres Committee to comply with quoracy numbers as stated in Standing orders.
7. Finance
  1. To authorize payment of accounts as per schedule
  2. Monthly Bank Reconciliation Statement - For Information Only.
  3. Capital Budget - For Information Only
  4. Please note MHDC have paid first half of Community Builder funds of £25K on 18.10.2023
8. Committee Report Updates and Proposals: -
  1. Finance & General Purposes Committee: Cllr Waller
    - a. Proposal to change the quoracy arrangements for the Planning Committee
    - b. 80<sup>th</sup> Anniversary celebrations to commemorate D - Day Event - 6 June 2024 – Update (Cllr Stevens)
    - c. Proposal to reinvest monies currently held in HSBC (approx. £280K) Pixham Ferry Lane Account and distribute as follows: -
      - Unity Trust - £40K – Instant Access Account
      - Cambridge Building Society - £120K - Saver Account - Instant Access
      - Nationwide Building Society - £120K - Business Instant Access Saver
    - d. Proposal to accept a quotation for a buildings valuation to be carried out of the Community Centre.
    - e. Proposal to reinvest monies currently held with Cambridge & Counties of £86363.37 (due to mature on 16.11.2023) into a 1 year Fixed Rate Bond Issue 5.20% with them.
    - f. Please note the new pay scales for 2023-24 have been agreed by the National Joint Council for Local Government Services (NJC) to be implemented from 1 April 2023. (CALC advise that no formal agreement is required to the pay increase as it is an existing contractual obligation.) – For information
  2. Environment & Recreation: Cllr Bott
    - Working Party: MRWP Update: Cllr Clamp.
  3. Community Centres: Cllr Stevens
    - a. Proposal to replace the front doors of the Sports Pavilion
  4. Planning: Cllr Gardener
  5. Infrastructure Committee: Cllr Waller
  6. Commons and Hams: Cllr Cooke
9. Chairman's Report: Cllr Waller

Under The Public Bodies (Admission to Meeting(s)) Act 1960 to consider excluding the public and press from discussions only in respect of agenda item 10 & 11 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

10. Proposal to appoint a Community Builder
11. Proposal to authorise the Clerk to sign the Community Builder Service Agreement
12. **Date of next meeting: Monday 11 December 2023 at 7.30pm at Kempsey Community Centre**