



PARISH COUNCIL Kempsey

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Parish Office
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Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING
ON MONDAY 14 AUGUST 2023 AT 7.30 PM AT KEMPSEY COMMUNITY CENTRE**
where the business set out in the agenda below will be transacted.

Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman during Public Question Time. Members of the public may not take part in the Parish Council meeting.

S BAXTER
Clerk & Responsible Financial Officer
9 August 2023.

AGENDA

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interest.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the Clerk prior to the meeting.

The meeting will be adjourned for up to 30 minutes for Public Question Time
The length of time any person can speak during Public Question Time shall be restricted up to 5 minutes, or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:
raise new issues, request an update on a previously raised matter or offer new information on an existing issue.
Members of the public may not take part in the Parish Council meeting itself.
Notes will be appended to the minutes.
Under General Data Protection Regulations please note your consent is requested for your name and address to be recorded/noted in the Public Question Time notes/comments.

Update report from County & District Councillors

4. Minutes: To consider the adoption of the minutes of the Parish Council meeting held on 10.07.2023

5. Correspondence for Information: - Under General Data Protection Regulations names of Identifiable subject/matter withheld.
 1. dated 14.07.2023 - ASB at the Limes and drug dealing in Kempsey
 2. West Mercia Police - Operation Close pass: Some common questions answered and the introduction of plain clothes patrols in the Malvern area.
 3. Letter dated 31.07.2023 from Higgs LLP - Confirmation the transfer of land at Pixham Ferry Lane is now complete.
 4. Letter dated 13.07.23 and response - Complaints about activities at the Talbot Inn.
 5. Email 24.7.2023 Ownership of Saxon Meadows Public Open Space - Parishioner request.
 6. Further correspondence update 27.07.2023 - Maintenance of verges and amenity area of Derrington Gardens
 7. Letter to landowner for agreement to place a padlock on the gate leading to the Lower Ham from Pixham Ferry Lane
 8. Email dated 31.07.2023 - Unauthorised track across Stonehall Common
 9. Various parishioner correspondence and response- Re: Ashmoor Common
 10. Email dated 8.08.2023 Parishioner request to cut/top Kerswell Green
6. Chairman's Report: Cllr Waller
 - To discuss matters relating to antisocial behaviour in Kempsey
 - Update on bus shelters
 - Update on the defibrillator donation.
7. Finance
 1. To authorize payment of accounts as per schedule
 2. Monthly Bank Reconciliation Statement - For Information Only.
 3. Capital Budget - For Information Only
 4. Refund of VAT 2022/23 - £15926.99 - For Information Only
8. Committee Appointments
 1. Proposal to appoint Cllr Anstey onto Commons & Hams and Planning Committees
 2. Proposal to appoint Cllr White onto Planning and Recreation & Environment Committees
 3. Proposal to appoint Cllr Cooke onto the Commons & Hams Committee.
9. Committee Report Updates and Proposals: -
 1. Finance & General Purposes Committee: Cllr Waller
 - a. Proposal to accept a quotation to advise on and prepare new leases for the tenants of Kempsey Community Centre (may need to revert to Confidential Session)
 2. Environment & Recreation: Cllr Bott
 - a. Proposal to agree VAS pole positions at Kerswell Green
- Working Party: MRWP Update: Cllr Clamp.
 3. Community Centres: Cllr Stevens
 - a. Proposal to replace eleven emergency light units at the Sports Pavilion and to dispose of the faulty lights following site inspection on 28 June 2023.
 4. Planning: Cllr Gardener
 - a. Recommendation to accept New Street Name request – Land at (OS 8598 5177), Taylors Lane, Broomhall for 131 new properties
 5. Infrastructure Committee: Cllr Waller
 - a. Proposal to delegate authority to the Clerk in conjunction with the Infrastructure Design Team to accept quotations for specialist reports to facilitate the development of the new Community & Sports Centre at Pixham Ferry Lane up to a maximum of £100K from funds reserved for this project report.
 6. Commons and Hams: Chair TBC
10. Update report from Parish Path Warden (Volunteer)
11. Proposal to recruit a Community Builder: Cllr Waller

Under The Public Bodies (Admission to Meeting(s)) Act 1960 to consider excluding the public and press from discussions only in respect of agenda items 12. as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

12. Proposal to accept a quotation to advise on and prepare new leases for tenants of Kempsey Community Centre (*Confidential Session only if required*)

13. **Date of next meeting: Monday 11 September 2023 at 7.30pm at Kempsey Community Centre**