



PARISH COUNCIL
Kempsey

Mrs S Baxter
Clerk and Financial Officer
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Parish Office
Community Centre
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Dear Councillor

**YOU ARE DULY SUMMONED TO AN EXTRA ORDINARY PARISH COUNCIL MEETING
ON MONDAY 18 DECEMBER 2023
AT 7.30PM AT KEMPSEY COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman during Public Question Time. Members of the public may not take part in the Parish Council meeting.

S BAXTER
Clerk & Responsible Financial Officer
13 December 2023

AGENDA

1. Councillor vacancy - To appoint one vacancy by co-option (vote by paper ballot)
2. Apologies: To receive apologies for absence and approve reason for absence
3. Proposal to accept Cllr White's reason for non - attendance at Council meetings for the period from 1 August 2023 to 30 September 2023 for the purposes of the Local Government Act 1972 s85(1) and 85 (2)
4. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interest.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

5. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) - written requests to be submitted to the Clerk prior to the meeting.

The meeting will be adjourned for up to 30 minutes for Public Question Time
The length of time any person can speak during Public Question Time shall be restricted up to 3 minutes, or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:
raise new issues, request an update on a previously raised matter or offer new information on an existing issue.
Members of the public may not take part in the Parish Council meeting itself.
Notes will be appended to the minutes.
Under General Data Protection Regulations please note your consent is requested for your name and address to be recorded/noted in the Public Question Time notes/comments.

Update report from County Councillor Martin Allen and District Councillor John Michael

6. Minutes: To consider the adoption of the minutes of the Parish Council meeting held on 13.11.2023
7. Correspondence for Information: - Under General Data Protection Regulations names of Identifiable subject/matter withheld.
 1. Letter dated 29 November 2023 - Citizens Advice South Worcestershire & response.
 2. Community Builder - Letter of Acceptance
 3. Ward Budget Scheme - Deadline for Application – 28 December 2023.
 4. West Mercia PCC - Safer Roads Grant Round 2 Launch – Deadline 12 noon 12 February 2024
 5. Acknowledgement of Cllr Bott's resignation of 13.11.2023
8. Safer Neighbourhood Team Parish Contract -To identify three Policing priorities for the upcoming quarter 1st January - 1st April 2024.
9. Committee, Working Party and Panel Appointments
 1. Current members of committees (for Information only)
 2. Expressions of Interest - to be agreed January 2024.
10. Finance
 1. To authorize payment of accounts as per schedule
 2. Monthly Bank Reconciliation Statement - For Information Only.
 3. Capital Budget - For Information Only
 4. Proposal to agree a budget for the Financial Year 2024/25 of £222,183.
(Please note this will be displayed on the website and noticeboards to allow members of the public to comment before the final agreement in January 2024.)
11. Committee Report Updates and Proposals: -
 1. Finance & General Purposes Committee: Cllr Waller
 - a. Proposal to accept a quotation for a buildings valuation to be carried out of the Community Centre.
 - b. Environment Act 2021 - Biodiversity requirements - To create a Working Party to progress
 2. Environment & Recreation: Vacant
- Working Party: MRWP Update: Cllr Clamp.
 3. Community Centres: Cllr Stevens
 - a. Proposal to replace the front doors of the Sports Pavilion
 4. Planning: Cllr Gardener
 5. Infrastructure Committee: Cllr Waller
 - a. Proposal to employ an agricultural contractor to top and plough the community land at Pixham Ferry Lane and to cut the hedgerow along Old Road South.
 6. Commons and Hams: Cllr Cooke
12. Chairman's Report: Cllr Waller
 - Councillor vacancies and recruitment
 - Defibrillator Update
 - Anti-Social behaviour
 - Community Builder update
13. **Date of next meeting: Monday 8 January 2024 at 7.30pm at Kempsey Community Centre**

Wishing you All a Merry Christmas and a Healthy 2024.