



PARISH COUNCIL Kempsey

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Parish Office
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Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING
ON MONDAY 9 OCTOBER 2023 AT 7.30PM AT KEMPSEY COMMUNITY CENTRE**
where the business set out in the agenda below will be transacted.

Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman during Public Question Time. Members of the public may not take part in the Parish Council meeting.

S BAXTER
Clerk & Responsible Financial Officer
4 October 2023

AGENDA

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interest.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the Clerk prior to the meeting.

The meeting will be adjourned for up to 30 minutes for Public Question Time
The length of time any person can speak during Public Question Time shall be restricted up to 5 minutes, or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:
raise new issues, request an update on a previously raised matter or offer new information on an existing issue.
Members of the public may not take part in the Parish Council meeting itself.
Notes will be appended to the minutes.
Under General Data Protection Regulations please note your consent is requested for your name and address to be recorded/noted in the Public Question Time notes/comments.

Update report from County & District Councillors

4. Minutes: To consider the adoption of the minutes of the Parish Council meeting held on 11.09.2023 and the EOM 25.09.2023

5. Correspondence for Information: - Under General Data Protection Regulations names of Identifiable subject/matter withheld.
 1. Letter from the Environment Agency - Kempsey Pumping Station Polite Notice
 2. 2 x emails - Parishioner concerns Fireworks display at Plovers Rise Playing Fields
 3. Documentation from Friends of Kempsey Primary School PTFA for Firework Event on Saturday 4 November 2023.
 4. SWDPR submitted for independent examination.
 5. Annual General Meeting of Worcestershire CALC will be held on Tuesday 17 October 2023 at 7pm at John Corbett Room, Droitwich Spa Community Hall, Heritage Way, Droitwich Spa
 6. Common Land Normoor Common – request to prune the trees around the boundary away from the power cables.
 7. Polling district, polling place and polling station review – Deadline for receipt of comments Thursday 2 November 2023.
 8. Maintenance of verges and amenity areas at Derrington Gardens, request if KPC will take over as Management Agent for the maintenance of the landscaping.
6. Finance
 1. To authorize payment of accounts as per schedule
 2. Monthly Bank Reconciliation Statement - For Information Only.
 3. Capital Budget - For Information Only
 4. Quarterly Budget Monitoring to 30.09.2023
7. Committee Report Updates and Proposals: -
 1. Finance & General Purposes Committee: Cllr Waller
 - a. Proposal to change the quoracy arrangements for the Planning Committee
 2. Environment & Recreation: Cllr Bott
 - Working Party: MRWP Update: Cllr Clamp.
 3. Community Centres: Cllr Stevens
 - a. Proposal to install CCTV at the Sports Pavilion
 - b. Proposal to replace the front doors of the Sports Pavilion
 4. Planning: Cllr Gardener
 5. Infrastructure Committee: Cllr Waller
 6. Commons and Hams: Cllr Cooke
8. Chairman's Report: Cllr Waller
9. Proposal to appoint a Community Builder (may need to revert to confidential session)
10. Proposal to authorise the Clerk to sign the Community Builder Service Agreement (may need to revert to confidential session)

Under The Public Bodies (Admission to Meeting(s)) Act 1960 to consider excluding the public and press from discussions only in respect of agenda item 11,12 &13. as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

11. Proposal to appoint a Community Builder (only if required)
12. Proposal to authorise the Clerk to sign the Community Builder Service Agreement (only if required)
13. Proposal to authorise the Clerk to sign a new lease with Kempsey Tennis Club Ltd.
14. **Date of next meeting: Monday 13 November 2023 at 7.30pm at Kempsey Community Centre**