



# PARISH COUNCIL *Kempsey*

Mrs S Baxter  
Clerk and Financial Officer  
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Parish Office  
Community Centre  
Main Road  
Kempsey  
Worcester WR5 3LQ

Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING  
ON MONDAY 12 FEBRUARY 2024 AT 7.30PM  
AT KEMPSEY COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman during Public Question Time. Members of the public may not take part in the Parish Council meeting.

*S BAXTER*  
Clerk & Responsible Financial Officer  
6 February 2024

## **AGENDA**

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
  1. Register of Interests: Councillors are reminded of the need to update their register of interest.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) - written requests to be submitted to the Clerk prior to the meeting.

The meeting will be adjourned for up to 30 minutes for Public Question Time  
The length of time any person can speak during Public Question Time shall be restricted up to 3 minutes, or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:  
raise new issues, request an update on a previously raised matter or offer new information on an existing issue.  
Members of the public may not take part in the Parish Council meeting itself.  
Notes will be appended to the minutes.

***Under General Data Protection Regulations please note your consent is requested for your name and address to be recorded/noted in the Public Question Time notes/comments.***

**County Councillor and District Councillors reports**

4. Minutes: To consider the adoption of the minutes of the Parish Council meeting held on 15.01.2024
5. Correspondence for Information: - Under General Data Protection Regulations names of Identifiable subject/matter withheld
  1. Email dated 23.01.2024 - Resignation of Skatepark Working Party members.
  2. Email dated 21.01.2024 - Smokey Dough pizza truck request.
  3. Email dated 19.01.2024 - Request to connect water supply to Haywain Barn at Kerswell Green
6. Finance
  1. To authorize payment of accounts as per schedule
  2. Monthly Bank Reconciliation Statement - For Information Only.
  3. Capital Budget - For Information Only
  4. Final agreed budget 2024/2025 - For Information Only
7. Committee Report Updates and Proposals: -
  1. Finance & General Purposes Committee: Cllr Waller
  2. Environment & Recreation: Vacant
    - Working Party: MRWP Update: Cllr Clamp.
      - a. The proposal to install a surround for the landmark tree by reallocating monies from the MRWP budget.
  3. Community Centres: Cllr Stevens
  4. Infrastructure Committee: Cllr Waller
    - a. Public Consultation – feedback and update
  5. Commons and Hams: Cllr Cooke
    - a. Proposal to connect water supply to Haywain Barn at Kerswell Green
  6. Planning Committee: Cllr Gardener
8. Chairman's Report: Cllr Waller
  - Community Builder update
  - To consider a request from a trader for reinstatement of a Pizza truck van outside the Parish Hall
9. **Date of next meeting: Monday 11 March 2024 at 7.30pm at Kempsey Community Centre**